

Student Ambassador Request Form

Please note: When requesting the services of Stony Brook Student Ambassadors all of the following information is required. So as to best facilitate both your needs and those of our Student Ambassadors, please mail the completed form to Kera Fennel, Suite 222 SAC, Z-2800, or fax it to her at 631-632-6756.

*All request forms must be submitted at least three weeks prior to the event.

Name of Department: _____

Name of Event: _____

Date of Event: _____ Time of Event: from _____ to _____

Location of Event: _____

Number of Ambassadors Required: _____

Contact Person: _____ Phone #: _____

Email Address: _____

Activity contact person (if different from requester): _____

Phone #: _____

Please describe the event and the expectations of the Ambassadors. Include type of work involved, population in attendance, any special skill requirement, etc.